

Instructions for Completion of Right of Way Agreement

NOTE: You must take this Right of Way Agreement to a notary public for execution. This document may be executed at Somerset REC's office if all parties appear in person before a notary public at our office. If you have any questions about execution of the Right of Way Agreement, please call our office at **800.443.4255**.

1. Make sure names appear as they are listed on your deed (i.e., if a middle initial or name is used or Jr. / Sr.)
2. Verify county and township information is correct.
3. Please fill in acres (if known). Indicate how many miles and what direction from a nearby town.
4. Write in the name(s) of the Grantor(s) on your deed or who you purchased the land from.
5. Fill in the **Volume** and **Page** information where your deed was recorded. Somerset REC **MUST HAVE** this information to record your Right of Way Agreement.
6. Fill in the date the Right of Way Agreement is signed.
7. Have the Right of Way Agreement witnessed. The notary public can also act as a witness by signing on this line.
8. The person(s) listed at the top of the document must sign as their name(s) appear on the deed and at the top of the document.
9. Verify the correct township is listed for the new connection.
10. This document **MUST BE NOTARIZED** by a notary public. The notary public should fill in the correct state, county, date, notary's name, and the names of the person(s) appearing before the notary to sign the document. The notary must sign and indicate their date of commission expiration where provided.
11. Failure to properly sign this document and have it notarized will delay your new service application. This document must be properly completed and returned before the work is completed by Somerset REC crews.